Leilani Mason

<u>**Education:**</u>
Bachelor of Science in Information Technology, Deaf Studies Minor   **2018-PRESENT**
Towson University (Towson, MD), **Cumulative GPA: 3.89**
North Point High School Cisco Networking Academy (Waldorf, MD)   2014-2018

<u>**Technical Skills and Certifications:**</u>
- Performing accessibility review services according to WCAG standards
- Network Troubleshooting
- Java Programming Language
- JavaScript Programming Language
- C++ Programming Language
  Certifications:
    - Lifeguarding/First Aid/CPR/AED

<u>**Work Experience:**</u>
- Digital Accessibility Analyst at Towson's Office of Technology Services (Towson, MD)   2019-PRESENT
    - Reviewed campus software for accessibility for those with various disabilities
    - Handled Towson University client consultations
    - Handled external vendor communications
    - Kept records of OTS digital accessibility files
    - Presented to groups on Digital Accessibility

- Towson University First Year Experience Leader (Towson, MD)   2019
    - Performed first year student orientation activities and advised students on registering for classes

- IT Support Specialist Intern at Balancelogic (St. Charles, MD)   2018-2019
    - Managed IT solutions using remote access software for 12+ local businesses
    - Responded to IT issues using remote help desk software and VoIP phones
    - Configured routers, switches and wireless access points
    - Created twisted-pair and straight-through Ethernet cables
    - Managed data migration for all PCs and laptops at the office location

- Fifth Grade Water Safety Program Instructor (Charles County, MD)   2018-PRESENT
    - Instructed fifth grade students in various water safety techniques
- Lifeguard for Charles County Parks and Recreation (Charles County, MD)   2018-PRESENT
    - Maintained safety and performed rescues in the event of an emergency

<u>**Volunteer Experience:**</u>
- Building STEPS Tour Guide   2018
- Teen Counselor for Pathfinder Youth Group and Vacation Bible School   2016-2018
- Served as Volunteer Coordinator for Pathfinder Youth Group   2017
- Collected and organized canned goods for the homeless   2017

<u>**Achievements:**</u>
- STEM Director's Circle Member (3.6+ GPA)   2019
- Towson University Dean's List (3.5+ GPA)   2019
- Margery W. Harriss "Great Starts" Award Winner   2019
    - Awarded to the Freshman student writing the best English 102 Portfolio
- Burger King/McLamore Foundation Scholarship Award Winner   2018
- Colonel Lowell H. Smith Scholarship Award Winner   2018

<u>**Extra-Curriculars:**</u>
Towson University:
- Peer Mentor for the STEM Scholars Residential Learning Community   2019
- Member of the STEM Scholars Residential Learning Community   2018-2019
- Member of American Sign Language Club   2019-PRESENT
- Tiger LEAP Internship Job-Shadow Participant   2019
- Member of Tech Club   2018-PRESENT
- Safety and Facility Officer and Member of the Club Swimming Team   2018